

**Rental Registration
TCU Overlay District
One-Family And Two-Family Dwellings**

An owner who rents, leases to, or allows another person to occupy a one-family dwelling unit or of a two-family dwelling unit within the TCU Residential Overlay District shall be required to register no later than March 31, 2015.

A new registration is required upon any change in ownership of a one-family dwelling unit or of a two-family dwelling unit where it is leased, rented or another person is allowed to occupy the dwelling within the TCU Residential Overlay District within ten (10) days after the date of acquiring ownership.

PROPERTY ADDRESS: _____

Total Square Feet Of Living Area: _____

Number Of Bedrooms: _____

Number Of Persons Occupying Unit: _____

- Property Owner

Name: _____

Address (no PO box): _____

Email Address: _____

Telephone Number(s): _____

Owner's signature: _____

Type Of Business Entity Which Owns The Property: _____

- Resident Manager

Name: _____

Address (No PO Box): _____

Email Address: _____

Telephone Number(s): _____

**- Designated Employees Or Authorized Representatives Assigned To Respond
To Emergency Conditions**

Name(s): _____

Physical Address(s) (No PO Box): _____

Email Address(s): _____

Telephone Number(s) where can be contacted by the City during any twenty-four-hour period: _____

- Property Manager

Name(s): _____

Physical Address(s) (No PO Box): _____

Email Address(s): _____

Telephone Number(s) where can be contacted by the City during any twenty-four-hour period:

- Local contact** (if owner does not live within fifty (50) miles of the TCU Residential Overlay District) who has the same authority to represent the owner in all matters relating to the unit

Name: _____

Address (No PO Box): _____

Email Address: _____

Telephone Number(s): _____

- If the property is owned by a corporation, limited liability company, partnership, limited partnership, trust or real estate investment trust, the **name and address** of any of the following:**

For a corporation, a corporate officer; For a partnership, a general partner; For a limited liability company, the managing or administrative member; For a limited partnership, a general partner; For a limited liability partnership, a general partner; For a limited liability limited partnership, a general partner; For a trust, a trustee; For a real estate investment trust, a general partner or an officer. For any other legal entity not named above, a duly authorized agent.

Name: _____

Address: _____

If any change in the information required by this section occurs the owner shall notify the code compliance director within thirty (30) days of the change.

There shall be no fees associated with registering a one-family or two-family dwelling in the TCU Residential Overlay

Registration will be available online at: <http://fortworthtexas.gov/rentalproperty/>